

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** be included in the column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered on a debit basis.

Name of smaller authority: Irnham Parish Council

County area (local councils and parish meetings only): Lincolnshire

### Financial year ending 31 March 20xx

Prepared by (Name and Role): Mrs J A Crow Clerk/RFO

Date: 17/04/2020

	£	£
<b>Balance per bank statements as at 31/3/20:</b>		
Current Account	5,494.19	
Defibrillator Account	1,647.49	
		7,141.68
Petty cash float (if applicable)	-	-
Less: any unpresented cheques as at 31/3/20 <b>(enter these as negative numbers)</b>		
Cheque Number 136	- 291.60	
		(291.60)
Add: any un-banked cash as at 31/3/20		
		-
<b>Net balances as at 31/3/20 (Box 8)</b>		<b>6,850.08</b>